

# Education and Examination Committee Work Verification Form

2007-2008 Cycle

Complete Part A and Part B of this form and forward it to the Education and Examination Committee Vice-Chair or TEC who supervised your work for their signature. Retain a signed copy for your records. Submit the form to ASPPA along with your CE Reporting Form.

## Part A: Credentialed Member Information

Name: \_\_\_\_\_ ASPPA credential(s): \_\_\_\_\_

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Fax: \_\_\_\_\_

This is to verify that the above ASPPA member shall be awarded CE units for work performed related to the Education and Examination Committee for the 2007-2008 CE cycle.

## Part B: Activities

*Note: Maximum 15 credits per year (except for SME Full Year and Instructors).*

Activity	Requested CE Credits	
	2007	2008
<input type="checkbox"/> SME Full Year (up to 20 credits)	_____	_____
<input type="checkbox"/> SME Partial Year (up to 10 credits)	_____	_____
<input type="checkbox"/> Ad-hoc SME or Publications Subcommittee (up to 15 credits)	_____	_____
<input type="checkbox"/> Webcourse/Webinar Instructor (max. 20 credits per course) (4 credits per 50 minutes of instruction; preparation time does not qualify for credit)	_____	_____
<input type="checkbox"/> Essay exam grader (5 CE credits)	_____	_____
<input type="checkbox"/> Multiple choice exam reviewers and pre-testers (3 CE credits)	_____	_____
<input type="checkbox"/> Essay exam reviewers and pre-testers (4 CE credits)	_____	_____
<input type="checkbox"/> Other (describe): _____	_____	_____
<b>Total credits in this section:</b>		_____

## Part C: Verification

\_\_\_\_\_  
E&E Committee Vice-Chair or ASPPA TEC Name (*please print*) Position

\_\_\_\_\_  
E&E Committee Vice-Chair or ASPPA TEC Signature Date



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