

# The ERISA Outline Book 2010 Edition Order Form

Please complete all sections of this order form. Incomplete forms may delay processing. **Online Editions are non-refundable.** Please refer to page 2 for more information.

**To Order:** MAIL | ASPPA | PO Box 34725 | Alexandria, VA 22334-0725 | Credit card information or check must be included.  
 FAX | ASPPA | 703.516.9308 | Credit card information must be included.

Format	Item No.	Price	Quantity	Total
Print Edition*	EB-1010	\$ 575		
Print and Online Edition Package*	EB-2010	\$ 725		
Online Edition (single user license)	EB-3010	\$ 525		
Online Edition (3 concurrent user license at single location)	EB-4010	\$ 1,500		
Online Edition (5 concurrent user license at single location)	EB-5010	\$ 2,500		
Online Edition (10 concurrent user license at single location)	EB-6010	\$ 4,900		
Online Edition (15 concurrent user license at single location)	EB-7010	\$ 7,125		
Online Edition (25 concurrent user license at single location)	EB-8010	\$11,250		
Online Edition (Unlimited user license; multiple locations)	EB-9010	\$16,250		

\*Print versions **must** include shipping for each copy — see table below.

### The ERISA Outline Book Print Edition Shipping Cost Per Book Ordered

<b>Regular Ground</b> (Allow approximately 10-14 days upon receipt of order)	\$ 30		
<b>Ground Rush</b> (Allow approximately 5-7 days upon receipt of order)	\$ 40		
<b>Air Rush 2nd Day</b> (Allow two days upon receipt of order by 1:00 p.m. ET. If received after 1:00 p.m., allow three days.)	\$ 60		

**Subtotal:** \$ \_\_\_\_\_

Shipments to a VA address, add 5% VA sales tax: \_\_\_\_\_

**Total Amount Due:** \$ \_\_\_\_\_

**Send order to:** (Orders cannot be shipped to P.O. Boxes)

Name **(must be the name of an individual)**: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date of order: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Method of Payment:

- Visa    MasterCard    American Express    Discover    Enclosed Check (please allow 10-14 days for processing)

Name as it appears on card: \_\_\_\_\_

Card No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

## **The ERISA Outline Book 2010 Edition Order Form**

### **Terms and Conditions**

Each Online Edition subscriber is issued a unique log-in, which allows access for a single user at a time.

Each online edition concurrent user license (3, 5, 10, 15, 25 or unlimited) is issued one login for the company. Only the online concurrent user license is available for one site location; if you need access for multiple locations, please purchase the unlimited user license.

### **ORDERS**

If you purchase the Print Edition only, the Online Edition purchased at a later date will be list price. If you purchase the Online Edition only, purchase of the Print Edition at a later date will be list price. The discounted pricing is only applicable if purchasing the Print and Online Edition Package as EB-2010.

Online Edition purchasers of **The ERISA Outline Book 2010 Edition** will receive log-in information via e-mail 3-5 business days after order receipt. Access to the 2010 online edition will be available for one year (365 days) from the date the account was activated.

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### **SHIPPING**

Customers must allow two to three weeks for shipping unless the rush option is indicated on this order form. Rush orders are shipped 2nd day delivery, but in order to go out the same business day, orders must be placed by 1:00 p.m. Eastern. If rush orders are placed later than 1:00 p.m. Eastern, they will be shipped the following business day via 2nd day delivery. Overnight shipping is available for a total of two times Air Rush 2nd Day total. International shipping is available. Delivery time will depend on country of destination and courier service. Shipping fee will be 20% of the order total.

### **RETURNS**

**Online editions are non-refundable.** The print editions may be returned for a refund minus a 10% restocking fee within 30 days of purchase provided the condition is unused. Refunds are issued only after receipt of items in the ASPPA office and the condition of the item(s) has been confirmed. Shipping costs are not refunded.

### **QUESTIONS:**

Contact ASPPA at [publications@asppa.org](mailto:publications@asppa.org)

